



**INSTRUCTIONS FOR COMPLETION OF MASTER MAILING LIST**

- 1. This Master Mailing List must be completed pursuant to Local Bankruptcy Rule 105(6). **Please review this rule.**
- 2. If the schedules for husband and wife list the same creditors, only one Master Mailing List is needed.
- 3. This form is to be completed in **BLACK** ink only.
- 4. The first three boxes in the upper left hand column are to be completed as follows:

1 Debtor's name(s) mailing address including zip code
2 Spouse's name (if address different) address and zip code
3 Attorney name (if applicable) mailing address include zip code

- 5. All remaining boxes are to be completed with creditors names, complete mailing addresses and zip codes as shown in the debtor's schedule of debts.
- 6. The Declaration (below) must be signed by the debtor(s) and the attorney for debtor(s), if any, before being submitted.

**DECLARATION**

I, \_\_\_\_\_, do hereby certify, under penalty of perjury, that the Master Mailing List, consisting of \_\_\_\_\_ sheets, is complete, correct and consistent with the debtor's schedules pursuant to Local Bankruptcy Rule 105(6).

\_\_\_\_\_  
DEBTOR

\_\_\_\_\_  
SPOUSE

\_\_\_\_\_  
ATTORNEY (If Applicable)